



Pursuant to California Health and Safety Code section 13146.2 and Assembly Bill 1205, the Office of the State Fire Marshal requires all apartment and condominium buildings to be inspected annually by the local fire authority. Central County Fire Department conducts these inspections in all common areas and fire access areas and is committed to ensure fire and life safety requirements exist in your building. Individual units are not inspected.

In preparation for future inspections, you may use the following checklist to help you identify potential safety concerns and correct them in a timely manner. This checklist is only for your records and not required to be sent to the fire department.

We appreciate your efforts in maintaining a safe community!

Survey of Common Areas	Yes	No	N/A
Building address numbers provided on building or monument sign.			
Apartment numbers are posted at unit entry doors.			
Firefighter Knox boxes/Supra Security boxes are intact and contain current keys.			
Building exteriors are free of combustibles, debris, weeds, grass, or other excessive growth.			
All holes in walls and ceilings have been repaired to original building specifications.			
Hallway doors are self-closing and not propped open.			
Exit stairs, guardrails, and handrails are intact and structurally sound.			
Dryer vents and areas behind washers and dryers are free of lint accumulations.			

Utilities/Electrical	Yes	No	N/A
Extension cords are not being used for permanent wiring.			
Extension cords and power strips are not run through walls, ceilings, or under doors and are plugged directly into wall outlets.			
Appliances are not plugged into extension cords. Appliances are plugged directly into a permanent wall outlet.			
Electrical boxes and switches are provided with cover plates.			
A minimum clearance of 30 inches is maintained around electrical meters and panels.			
The electrical rooms, disconnects, and circuit breakers are labeled.			
Main gas shutoff is labeled, and meters are labeled with the units they serve.			

Fire Protection Systems/Equipment	Yes	No	N/A
The fire sprinkler system has been inspected annually and serviced/certified within the past 5 years by a licensed fire protection contractor.			
The door to the fire riser room and/or fire alarm panel is labeled.			
The fire alarm control panel has power and in “all systems normal” mode.			
Standpipe hose connections are provided with protective caps.			

Fire Protection Systems/Equipment (Continued)	Yes	No	N/A
Fire Department connections are provided with required signage.			
A minimum of 3-foot clearance is maintained on all sides of fire department connections.			
All valves and controls are labeled correctly for the fire sprinkler system.			
The sprinkler riser room is free of any storage, free of any debris, and free of any trash.			
Fire sprinklers are free of any visible damage and any obstructions.			
The fire alarm system has been inspected annually and certified within the last 12 months by a licensed fire alarm contractor.			
Fire alarm horns and/or strobes are visible.			

Fire Extinguishers/Hose Cabinets	Yes	No	N/A
All fire extinguisher cabinets contain a type 2A-10BC fire extinguisher.			
Type 2A-10BC portable fire extinguishers are provided, charged, have tamper seals and pull-pins intact, and are mounted in visible and accessible locations.			
All fire extinguishers have had their annual service within the last 12 months.			
Elevator machine room has one fire extinguisher.			
The fire hose cabinet has been inspected and serviced within the last 5 years by a licensed fire protection contractor. Access to open the cabinet is provided.			

Exits/Emergency Lighting	Yes	No	N/A
Exit signs are illuminated (if equipped).			
Battery backup is operational for exit signs.			
Emergency lighting units are operational.			
Fire escape ladders and stairs have been serviced and inspected annually as well as certified within the past 5 years by a licensed contractor.			

Smoke and CO Alarms	Yes	No	N/A
Verify smoke alarms and carbon monoxide (CO) alarms in each living unit, level and hallway are receiving power from a battery or building electric system.			
Smoke alarms installed on each level, hallway and bedroom.			
Carbon Monoxide alarms installed used in hallways and each floor where fueled appliances are used.			

It is the responsibility of the building owner to ensure all smoke alarms and carbon monoxide detectors are in working order

Storage	Yes	No	N/A
All mechanical, electrical and boiler rooms are free of storage.			
General storage is at least 18 inches away from a fire sprinkler head.			
Storage in hallways and underneath stairs is not permitted.			
All combustibles are stored at least 3 feet away from appliances (water heater, furnace, etc.).			