

BOARD OF DIRECTORS MEETING MINUTES
Wednesday, June 10, 2026, Regular Meeting

1. **CALL TO ORDER**
   The meeting was called to order at 4:04 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
   Chair Peter Stevenson joined the meeting by Teleconference. Board Members Chuang, Cole, and Thayer were present in person.

4. **PUBLIC COMMENTS – NON-AGENDA**
   There were no public comments.

5. **APPROVAL OF MINUTES**
   a. Minutes from April 8th, regular meeting

Board Member Chuang motioned to approve the minutes. Board Member Thayer seconded the motion. Approved 4-0-0.

6. **CONSENT CALENDAR**
   a. Central County Fire Department Quarterly Financial Report for Q3, Fiscal Year 2025-26

   Board Member Chuang pulled item 6a to inquire about overtime expenditures flagged at 133% for firefighters and 241% for mechanics. Chief Pucci reported that the increased overtime for firefighters is largely due to 10 personnel on disability leave and the mechanic overtime is due to issues associated with the department's aging fleet. Chief Pucci added that staffing pressure would be relieved soon with new recruits. Board Chair Stevenson motioned to approve. Board Member Cole seconded the motion. Approved 4-0-0.

   b. Resolution to Adopt a Technology Disruption Policy for the Central County Fire Department

   Board Member Thayer pulled item 6b. for clarification and suggested that policy language be revised to replace city-specific roles (e.g., "city clerk") with CCFD-appropriate titles. Board Member Chuang motioned to approve with amendments. Board Member Cole seconded the motion. Approved 4-0-0.

   c. Resolution Authorizing Execution of an Amendment to License Agreement Between Central County Fire Department and the Town of Hillsborough for Use of Town Facilities

   Board Member Chuang motioned to approve. Board Member Cole seconded the motion. Approved 4-0-0.

d. Resolution to Adopt the Salary Schedule for the Central County Fire Department

Board Member Cole motioned to approve. Board Member Chuang seconded the motion. Approved 4-0-0.

e. Resolution to Add Volunteers to Workers Compensation Insurance Policy

Board Member Chuang pulled item 6e to recommend amending the Resolution to explicitly name the two volunteer categories and state that coverage applies only to official CCFD activities. Board Member Cole motioned to approve with amendments. Board Member Thayer seconded the motion. Approved 4-0-0.

7. **STAFF REPORTS**
   a. Fire Chief's Update *(Oral Report)*

- **Staffing:** Seven (7) firefighter candidates in background checks; 18 applicants for Emergency Management Program Manager
- **Funding:** First FEMA SAFER grant reimbursement (~$70,000) received.
- **Wildfire Preparedness:** Completed RT-130 refresher training; participated in Millbrae wildfire EOC exercise; ongoing defensible space public education.
- **Foundation:** "Central County Fire Foundation" officially named; 501(c)(3) registration in progress.
- **Documentary:** CCFD selected by International Association of Fire Chiefs for a documentary ($27,000 cost); exploring private fundraising options.

8. **BOARD OF DIRECTORS' COMMENTS**
   There were no Board comments.

9. **ADJOURNMENT**
   The meeting was adjourned at 4:32 p.m.